How to start in virtual tutoring classes?

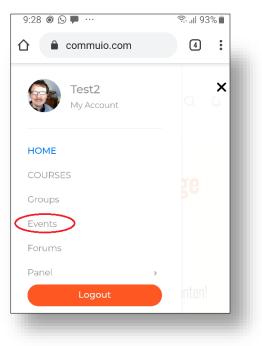
This guideline has been tested with a PC with Chrome and also with a Galaxy mobile with Chrome.

In order to enter the tutoring classes, you must be a member of the community of Commuio and follow the following steps:

1) <u>Once logged in</u>, you need to go to the Events option in the main menu.



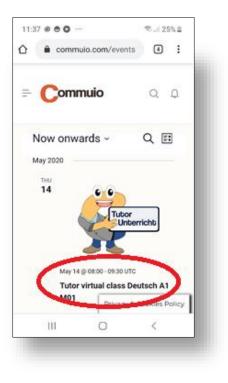
Screenshot from PC with Chrome



2) Within this page, you must select the day and time of the tutoring class.

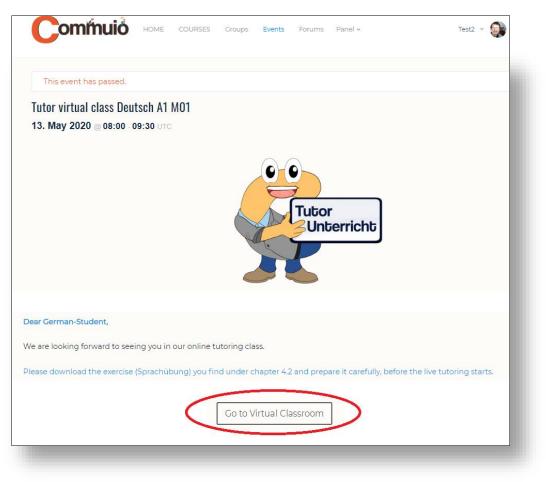
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< > Today	May 13 - I	Now ~						
May 2020 -								
13	May 13 @ 08:00 - 09		tsch A1 M0 ⁴			00		
	Dear German-Stude	tor virtual class Deutsch A1 M01 German-Student, are looking forward to seeing you in the live tutoring class for COMMUIO German A1 uie 01.				Tutor Unterricht		

Screenshot from PC with Chrome



Screenshot from Mobile with Chrome

3) The page of the selected event appears, please read the instructions and press the button "Go to Virtual classroom"



Screenshot from PC with Chrome

4) The page for the scheduled virtual class appears, you can also view the previous virtual tutoring classes here. To enter the virtual class, you must press the "Join" button. If the teacher or tutor has not opened the class yet, you will have to wait until it opens.

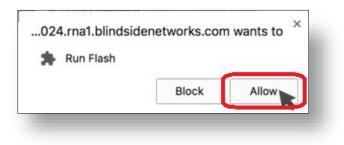
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Meeting	Recording	Description	Date	Link
		Tutor Class 08:00	13. May 2020	Presentation
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Screenshot from PC with Chrome

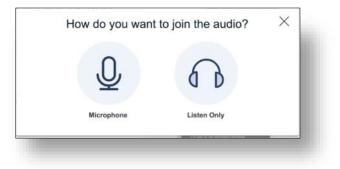
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Screenshot from Mobile with Chrome

- 5) The BigBlueButton is open (the software that allows you to do the virtual class room).
- 6) If the dialog window "Click to enable Adobe Flash Player" appears, please push the "Allow" botton on the top left of your browser:



7) If the Flash Player is already installed, the next dialog appears:



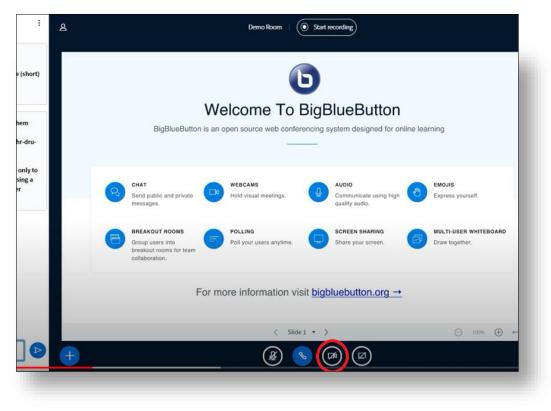
8) Please select the Microphone, the next dialog will appear on top left of your browser:



9) Please press the button "Allow". If it is the first time that you access to the virtual class room, a dialog for the Audio Test appears.



- 10) If you have configured the microphone and speakers well, you can participate in the virtual class, but still without a webcam.
- 11) Therefore you have to activate the camera by pressing the video camera button below the class.



Screenshot from PC with Chrome

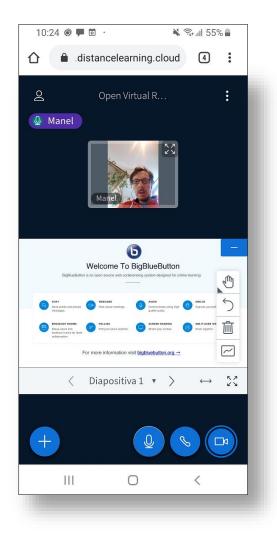
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		Melcome To Big
	To knote assessments to the meeting, and then this link:	×
	https://orgs.gl.blindsidenetwicks.com/she-dra- MPG	Webcam settings
	Involte a guest to join this meeting (validate only to instructor) If you want to join the audio using a phone, then dial 2-863-200-0022 and other 85895.	Finding webcame

Screenshot from PC with Chrome

13) A dialog window will appear showing the webcam and gives you the opportunity to select the quality of the video. First click "Medium quality" and then "Start sharing".

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Webc	am settings	
	Camera	
	HD Pro Webcam C920 (046d:082d)	
	Quality	
	Medium quality	*
	63	-
	Cancel Start sh	aring

Now, you can enjoy the virtual class!



Screenshot from Mobile with Chrome

Remember:

- We recommend using a PC with Chrome and using headphones with a microphone.
- Do not use the microphone and the speakers of the PC or mobile.
- Please, mute the microphone if you are not speaking.